

How to add, edit or delete a Meal Period settings?

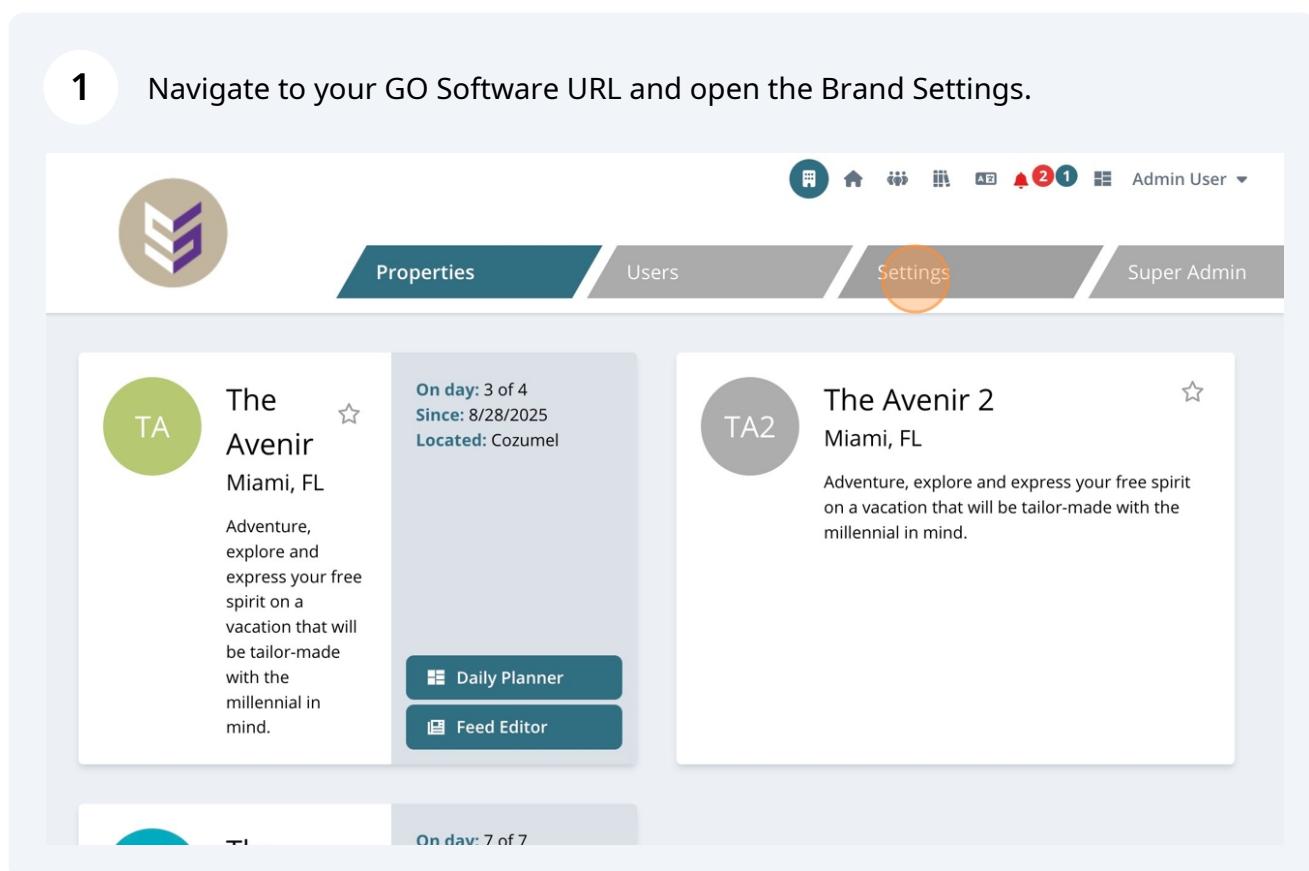
Scribe 

This guide is also available as a video. Click the link below to watch:

scribehow.com/embed-preview/How_to_add_edit_or...

This guide provides a straightforward approach to managing Meal Period settings in the GO by Spark software. It outlines the steps for adding, editing, and deleting meal periods, ensuring that users can easily tailor their offerings. Additionally, it highlights the importance of saving changes and the impact on all properties, making it a valuable resource for effective property management. This feature is available for Brand access users only.

- 1 Navigate to your GO Software URL and open the Brand Settings.



The Avenir

Miami, FL

Adventure, explore and express your free spirit on a vacation that will be tailor-made with the millennial in mind.

On day: 3 of 4
Since: 8/28/2025
Located: Cozumel

Daily Planner

Feed Editor

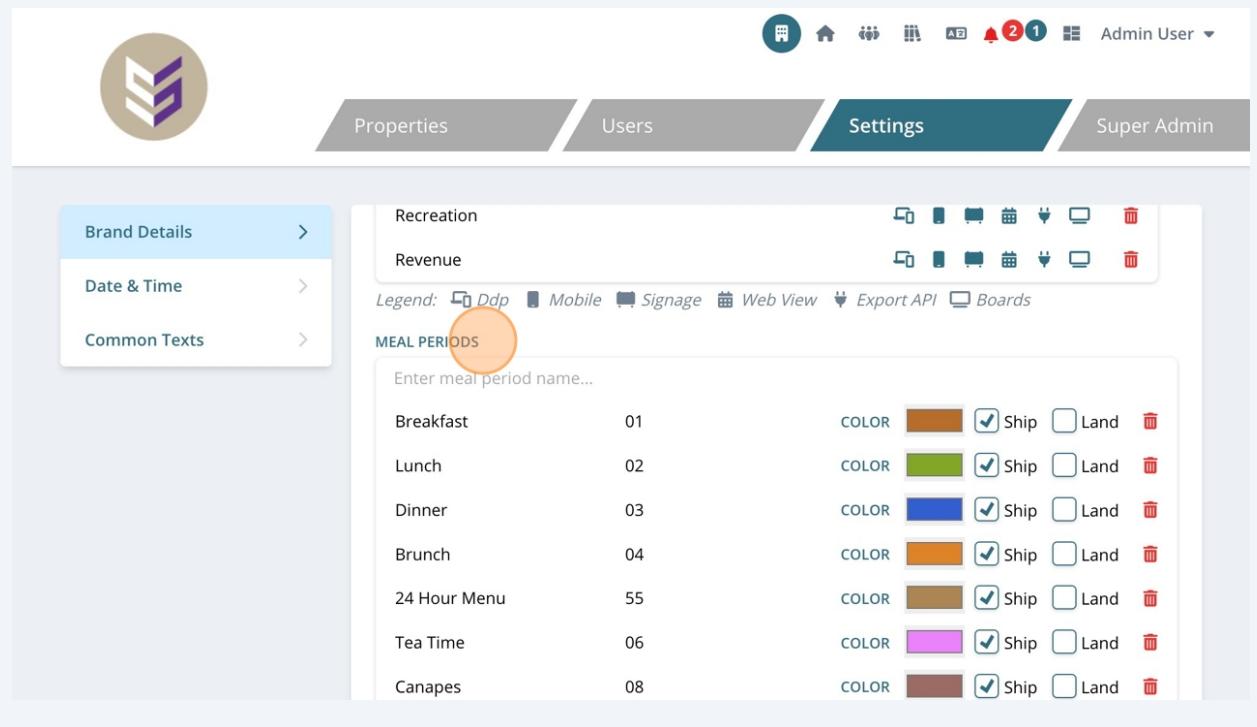
The Avenir 2

Miami, FL

Adventure, explore and express your free spirit on a vacation that will be tailor-made with the millennial in mind.

On day: 7 of 7

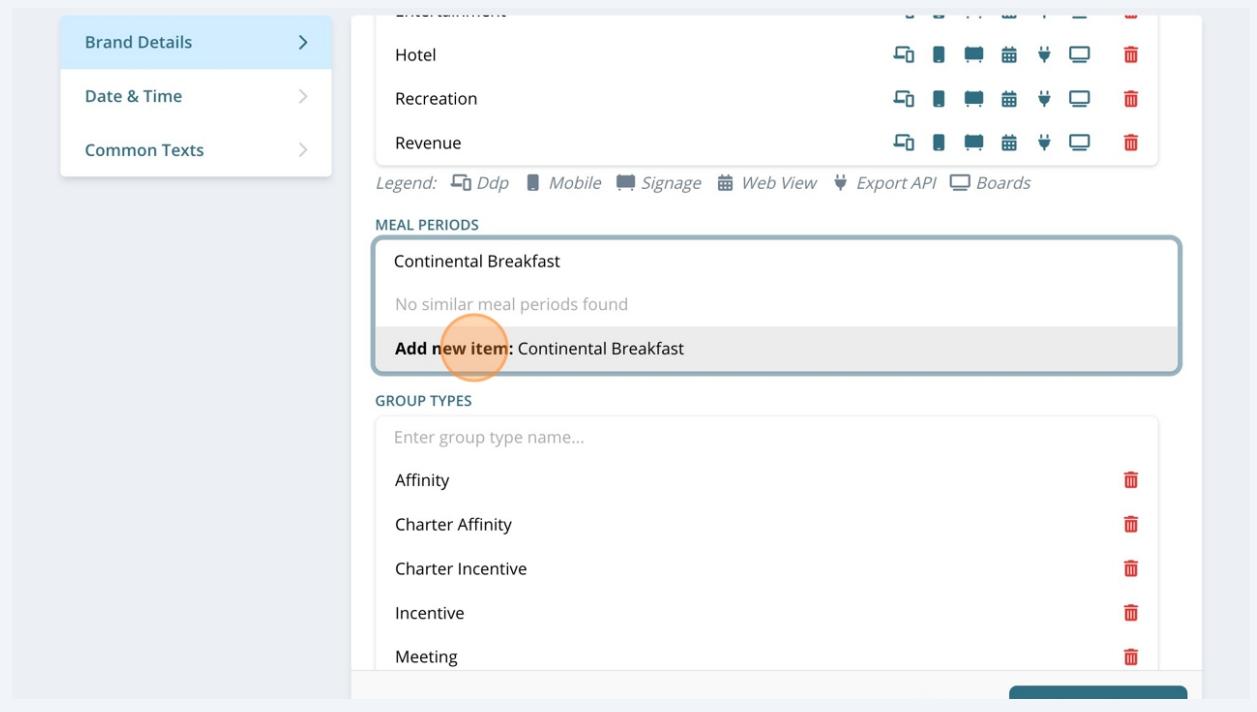
2 Scroll down until find the "Meal Periods" tab in the Brand Details.



The screenshot shows the 'Brand Details' section of a software interface. On the left, there are navigation links: 'Brand Details', 'Date & Time', and 'Common Texts'. On the right, there are sections for 'Recreation', 'Revenue', and 'MEAL PERIODS'. The 'MEAL PERIODS' section is highlighted with an orange circle. It contains a table with columns for meal period name, number, color, and checkboxes for 'Ship' and 'Land'. The meal periods listed are Breakfast (01), Lunch (02), Dinner (03), Brunch (04), 24 Hour Menu (55), Tea Time (06), and Canapes (08). Each row has a red trash icon in the last column.

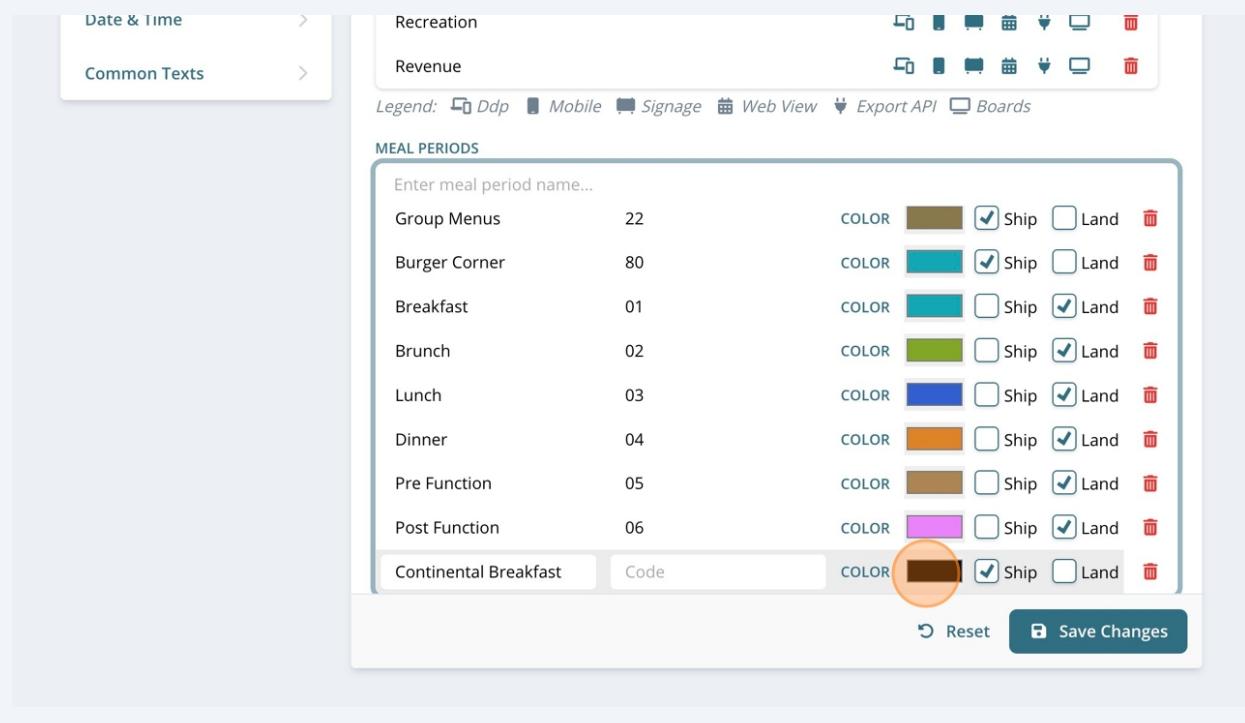
3 To add a meal period, click in the "Enter meal period name..." field and type your desired meal period. For example "Continental Breakfast".

Then click "Add new item".



The screenshot shows the 'Brand Details' section with the 'MEAL PERIODS' tab selected. In the 'Enter meal period name...' field, the text 'Continental Breakfast' is typed. Below the table, a message says 'No similar meal periods found'. An orange circle highlights the 'Add new item' button, which is labeled 'Continental Breakfast'. The 'GROUP TYPES' section is also visible at the bottom.

4 Click this color field to edit the color assigned to the meal period.



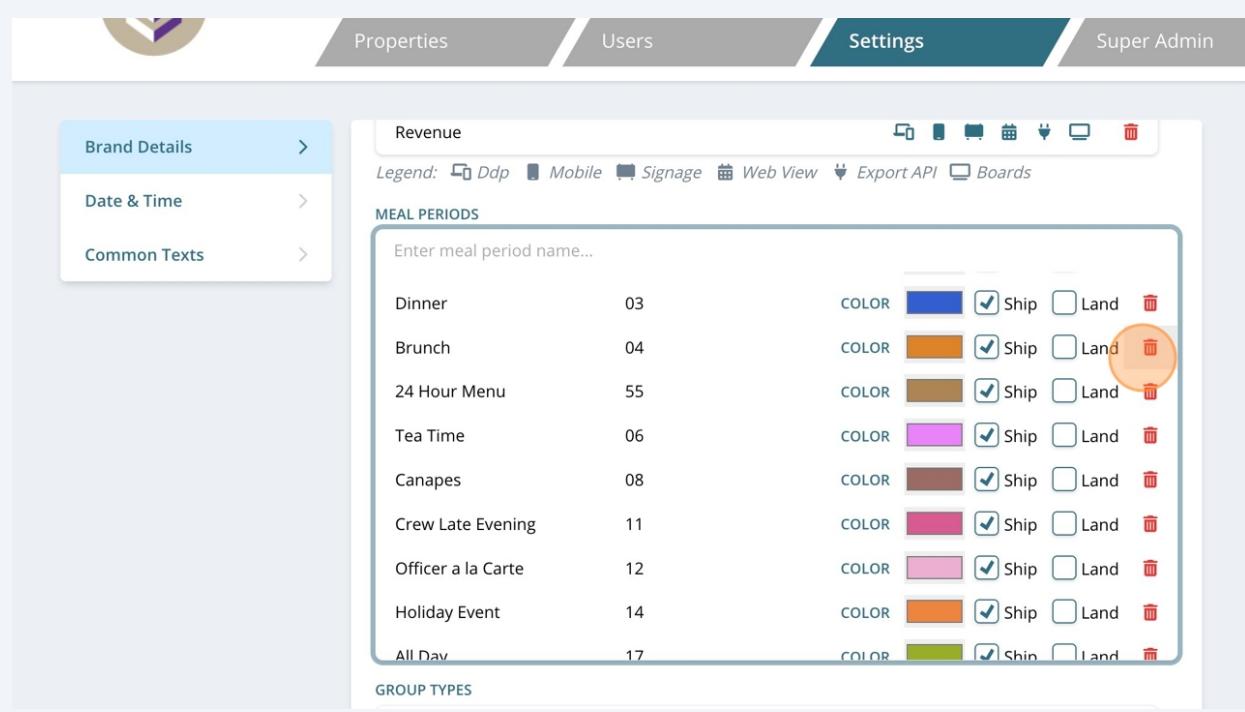
Legend: Ddp Mobile Signage Web View Export API Boards

MEAL PERIODS

| Enter meal period name... | | COLOR | Ship | Land | Delete |
|---------------------------|------|-------|-------------------------------------|-------------------------------------|--------|
| Group Menus | 22 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| Burger Corner | 80 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| Breakfast | 01 | | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |
| Brunch | 02 | | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |
| Lunch | 03 | | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |
| Dinner | 04 | | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |
| Pre Function | 05 | | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |
| Post Function | 06 | | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |
| Continental Breakfast | Code | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |

Reset Save Changes

5 To delete a meal period, click the garbage.



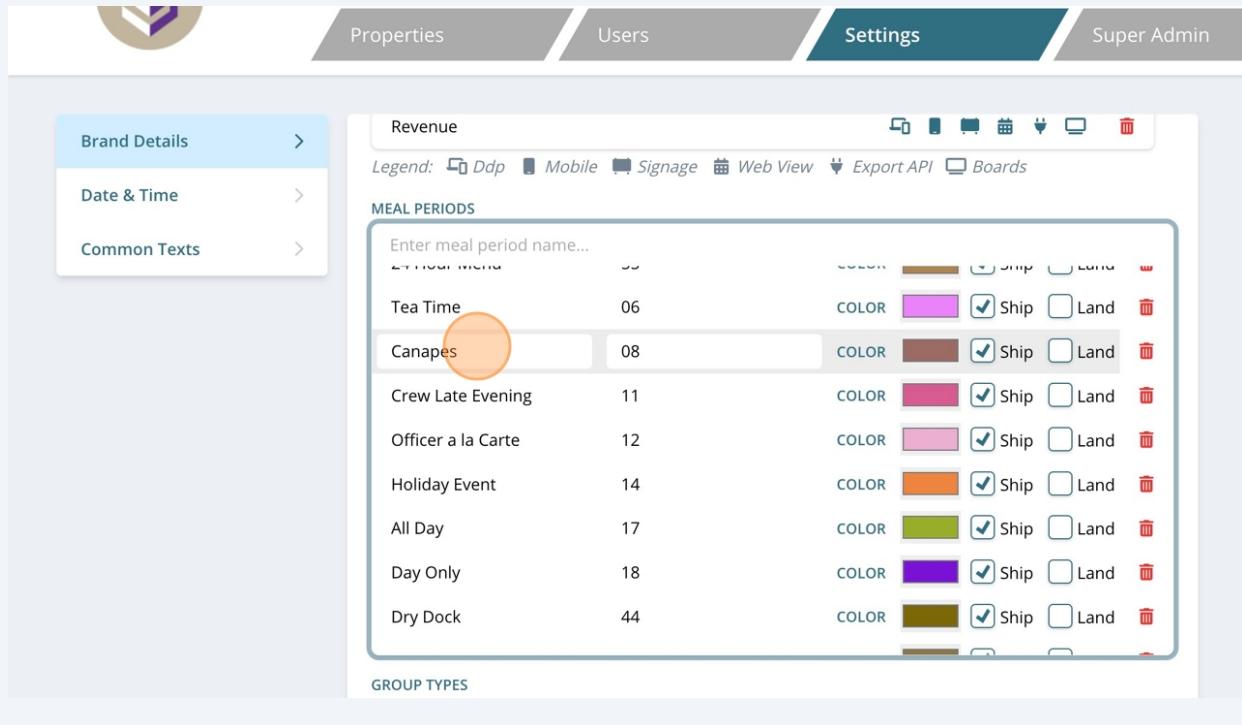
Legend: Ddp Mobile Signage Web View Export API Boards

MEAL PERIODS

| Enter meal period name... | | COLOR | Ship | Land | Delete |
|---------------------------|----|-------|-------------------------------------|--------------------------|--------|
| Dinner | 03 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| Brunch | 04 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 24 Hour Menu | 55 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| Tea Time | 06 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| Canapes | 08 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| Crew Late Evening | 11 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| Officer a la Carte | 12 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| Holiday Event | 14 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| All Day | 17 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |

GROUP TYPES

6 To edit a meal period, click on the meal period and make the necessary edits. You can also edit the color by clicking on the color box.



Revenue

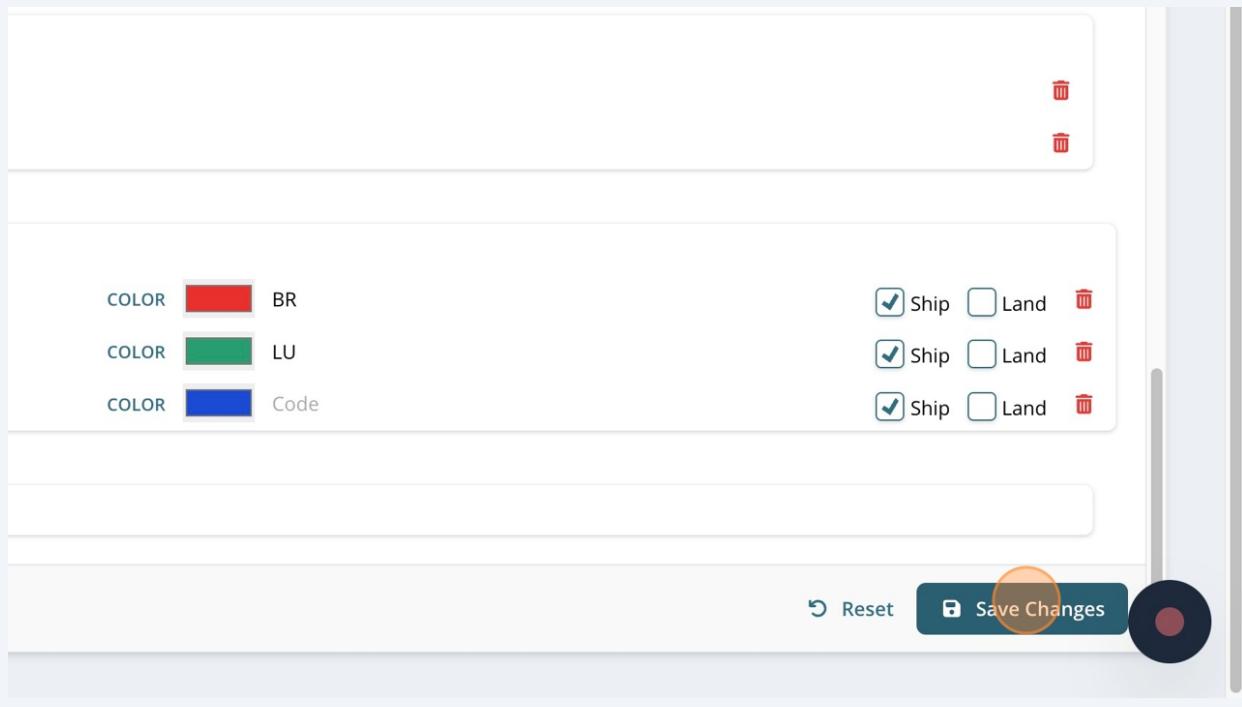
Legend: Ddp Mobile Signage Web View Export API Boards

MEAL PERIODS

| Enter meal period name... | 24 Hour Memo | Color | Ship | Land | Delete |
|---------------------------|--------------|-------|-------------------------------------|--------------------------|--------|
| Tea Time | 06 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| Canapes | 08 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| Crew Late Evening | 11 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| Officer a la Carte | 12 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| Holiday Event | 14 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| All Day | 17 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| Day Only | 18 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| Dry Dock | 44 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |

GROUP TYPES

7 Click "Save Changes" to finalize.



BR

LU

Code

Ship Land Delete

Ship Land Delete

Ship Land Delete

Reset Save Changes



Note: Keep in mind changes made to Meal Periods will reflect on every property.